

Republic of the Philippines
BUREAU OF QUARANTINE AND INTERNATIONAL HEALTH SURVEILLANCE
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION-NCR
DPWH FIELD OFFICE
RECEIVED
APR 13 2023
Time: 3:52
JOY R. CANOZA-BANCORO
NATIONAL RESOURCE SURVEILLANCE

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the BUREAU OF QUARANTINE AND INTERNATIONAL HEALTH SURVEILLANCE in the CSC website:

MS. WILMA D. JIMENEZ
HRMO

Date: April 13, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II (HRMO I)	OSEC-DOHB-ADOF2-41-2004	11	25,439.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility		NCR Personnel Section

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 23, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

Bureau of Quarantine encourages all interested and qualified applicants including persons with disability (PWD), and members of the indigenous communities irrespective of sexual orientation and gender identifies to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FERDINAND S. SALCEDO, MD, MPH, CESO IV

Director IV

25th and AC Delgado St., Port Area, Manila

personnel.boq@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.