



#### Mandate

The Bureau of Quarantine (BoQ) under the Department of Health (DOH), with the category of a first-class line bureau, shall have a nationwide scope of function and international commitment in accord with the International Health Regulations (IHR) of the World Health Organization (WHO).

The Bureau is authorized to promulgate rules and regulations (apprehension, detention or surveillance) as necessary to prevent the introduction, transmission or spread of "public health emergencies of international concern" (PHEIC) from foreign countries into the Philippines.

#### Jurisdiction and Functions of the Bureau

The examination at ports of entry and exit in the Philippines of incoming and outgoing vessels and aircraft,

The necessary surveillance over their sanitary conditions, as well as over their cargoes, passengers, crews, and all personal effects, and

The issuance of quarantine certificates, bills of health, or other equivalent documents shall be vested in and be conducted by the Bureau.

This Bureau shall have authority over incoming and outgoing vessels both domestic and foreign, including those of the army and navy, their wharfage and anchorage, and over aircraft and airports, insofar as it is necessary for the proper enforcement of the provisions of this Act.

Republic of the Philippines  
**Bureau of Quarantine**  
Department of Health

### NOTICE TO PROCEED

November 11, 2022


**MR. ROMEO RAMIREZ**  
Individual Consultant  
Block 9 Lot 7 Yakal Street, Phase 5,  
Greenwoods Executive Village,  
Cainta, Rizal  
Contact No. 0917-8675957  
Email Address: [rmramirez14@gmail.com](mailto:rmramirez14@gmail.com)

Dear Mr. Ramirez,

This is to inform you that your bid as a result of Negotiated Procurement through Small Value Procurement for Engagement of Consultancy Services for the Enhancement of BOQs Food Safety Auditing Systems and Methodologies both GMP and HACCP towards ISO 19011, ISO 17021 and ISO 14001 under NP-SVP- 2022-43 has been approved. You may now proceed with the services listed in the Contract Agreement.

**Services should be completed within the specified Schedule of Requirements upon receipt of this approved Notice.**

Very truly yours,

  
**FERDINAND S. SALCEDO, MD, MPH, CESO IV**  
Director IV

Conforme:

  
**ROMEO M. RAMIREZ**

**Printed Name and Signature of Representative**

**Date:** \_\_\_\_\_

## Contract Agreement

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ between BUREAU OF QUARANTINE, 25<sup>TH</sup> A.C. DELGADO STREETS, PORT AREA, MANILA (hereinafter called the "Entity") and MR. ROMEO RAMIREZ (Individual Consultant), BLOCK 9 LOT 7 YAKAL STREET, PHASE 5 GREENWOODS EXECUTIVE VILLAGE, CAINTA, RIZAL (hereinafter called the "Contractor").

WHEREAS the Entity is desirous that the Contractor executes ENGAGEMENT OF CONSULTANCY SERVICES FOR THE ENHANCEMENT OF BOQ'S FOOD SAFETY AUDITING SYSTEMS AND METHODOLOGIES BOTH GMP AND HACCP TOWARDS ISO 19011, ISO 17021 AND ISO 14001 under NP-SVP-2022-43 (hereinafter called "the Works") and the Entity has accepted the Bid for PHP 780,000.00, SEVEN HUNDRED EIGHTY THOUSAND PESOS ONLY by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

### NOW, THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as an integral part of this Agreement, to wit:
  - (a) Request for Quotation
  - (b) Price Schedule;
  - (c) Schedule of Requirements;
  - (d) Eligibility requirements, documents, and/or statements;
  - (e) Notice of Award of Contract and the Bidders conform thereto;
  - (f) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.
4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

Witness:  
MR. MARC JOSEPH EBDANI  
Accountant III

Witness:  
MR. GEE ANN CELESTE

ERDINAND S. SALCEDO, MD, MPH, CESO IV  
Director IV

MR. ROMEO RAMIREZ  
Individual Consultant

IN WITNESS whereof the parties hereto have caused this Agreement to be executed the day and year first before written.

  
FERDINAND S. SALCEDO MD, MPH, CESO IV  
Director IV

  
MR. ROMEO RAMIREZ  
Individual Consultant

Witnesses:

  
MS. GEE ANN CELESTE

  
MR. MARC JOSEPH C. EBDANI  
Accountant III

REPUBLIC OF THE PHILIPPINES)  
CITY OF MANILA ) S.S

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ACKNOWLEDGEMENT

BEFORE ME, as the Notary Public for and within the City of Manila, personally appeared DR. FERDINAND S. SALCEDO, Director IV, representing the REPUBLIC OF THE PHILIPPINES, (Bureau of Quarantine), known to me by the same person who executed the foregoing AGREEMENT and acknowledged to me that the same is his true act and deed for and in behalf of the party he presented.

This instrument consists of two (2) pages, including this page on which this acknowledgment is written, as well as the separate page on the acknowledgment of the representative of MR. ROMEO RAMIREZ, duly signed by the contracting parties and their witness on the left margin of the other page.

IN WITNESS WHEREOF, I have hereunto affixed my signature and official seal this day of \_\_\_\_\_ 2022 at the City of Manila, Philippines.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2022